

SOCIETY OF ARMED FORCES MEDICAL LABORATORY SCIENTISTS

2004 BOARD OF DIRECTORS POST-MEETING

26 February 2004
Sheraton Hotel, Boston, MA

1. Call to Order: The meeting was called to order by the Society President, LTC Brew, at 1745 EST.

2. Members Present:

Officers:

LTC Marilyn Brew, MS, USA, President
CDR Cindy Wilkerson, MSC, USN, Vice-President
CDR Larry A. Ciorito, MSC, USN, Treasurer
CDR Chris Congdon, MSC, USN, Secretary (NOTE: appointed at this meeting)

Members-At-Large:

LCDR Mark Crowell, MSC, USN, Navy Member-at-large
Eva Callero, MS, USA, Army Member-at-large
MAJ Michael Miller, MS, USA, Army Member-at-large
Maj Lucia More, BSC, USAF, Air Force Member-at-large
Maj Julie Zweis, BSC, USAF, Air Force Member-at-large

Non-Voting Board Members:

CDR Brenda Bartley, MSC, USN, Navy Consultant
MAJ Danny Deuter, MS, USA, Historian (NOTE: appointed by President)
Maj Norm Fox, BSC, USAF, President Elect
CDR Michael Finch, MSC, USN, Webmaster, (NOTE: appointed at this meeting)
LtCol Bailey Mapp, BSC, USAF, Exhibits/Vendors
Col Suellyn W. Novak, USAF, BSC, Historian
Col Donna Roncarti, BSC, USAF, Air Force Consultant
COL Noel Webster, MS, USA, Army Consultant
Maj Jean Ruddell, BSC, USAF, Out-going Vice-President

3. Members Absent:

LCDR Felix Alfonso, MSC, USN, Navy Member-at-large
Maj Mark Burton, USAF, MC, Air Force Ex-Officio
HM1 Antonio Estrada, Enlisted Member-at-large
COL Renata Greenspan, MC, USA, Army Ex-Officio
CDR David Larson, Navy Ex-Officio
LTC Kevin M. McNabb, MS, USA, Scope Editor

4. Introduction: The meeting was held at the Sheraton Hotel, in Boston, MA. LTC Brew welcomed everyone to the meeting and introductions were made.

5. Review of Previous Minutes: The minutes from the pre-meeting and business meeting will be sent for review via email. (OPEN, CDR Wilkerson)

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6. Treasurer's Report: A total of \$9,351 was collected during the Boston meeting. A motion was made and approved to accept the Treasurer's report as submitted. (CLOSED)

7. Secretary's Report: There were a number of new applications completed on-site at this meeting. A discussion was held about whether to accept applications at the meeting because of the problems it caused at the registration booth (long lines, incomplete applications, etc). Maj Fox and Maj Castleton are going to work on a plan and will present it at the mid-year meeting for review. (OPEN, Maj Fox)

8. New Applicant Review: There are 47 applications for membership. The eligibility of one of the applications is in question (whether the individual is eligible or not). The other 46 applicants were accepted for membership. The secretary will send out membership certificates to the new members. (OPEN, CDR Wilkerson)

9. Society Scope Update: LTC Kevin McNabb was not present at the meeting. No update

10. Future Meeting Locations. Nothing new to report. (OPEN, LtCol Mapp)

11. SAFMLS Planning Committee Update: The meeting went very well. Maj Ruddell will ask everyone on the planning committee to summarize their activities, recommend any changes and submit them to the new Vice-President for review. (CLOSED)

12. Old Business

a. Electronic Payments-A PayPal account has been set up. A link will be added to the website for dues payment. (OPEN, CDR Ciorlito, CDR Finch).

b. Professional Meeting Planning Organization-LtCol Mapp will present information at the mid-year board meeting. (OPEN, LtCol Mapp)

c. CME Credit-He will report the results at the mid-year board meeting. (OPEN, Maj Fox)

d. Enlisted Member possible status change-A letter will be sent to those members that could be affected by this change by the secretary asking them to send an updated application to determine if their membership status should change. (OPEN, CDR Congdon)

e. Simplification of Award paperwork-A new awards application was reviewed by the board membership. One change was recommended. The new application was approved and will be used for future award nomination. (CLOSED)

f. Historian-MAJ Danny Deuter has been appointed by the president as the new SAFMLS Historian. (CLOSED)

13. New Business

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- a. Poster Submission-COL Boisvert asked that the poster submission process be changed to reflect current scientific standards. COL Boisvert will be asked to submit his recommendations for review by the board. (LTC Brew)
- b. Scholarship-It was suggested that the Society explore the possibility of offering scholarships. This idea had been explored in the past. A discussion was held, no motions were made. (CLOSED)
- c. Public Health Service Member-at-large position-CDR Wilkerson was approached by CDR Bill Wyeth from the Public Health Service about the possibility of becoming more involved in the Society and possible membership on the Board of Directors. The issue was tabled until the mid-year meeting. (OPEN, CDR Wilkerson)
- d. Secretary-CDR Christine Congdon was appointed by the President to serve the remaining one-year of CDR Wilkerson's term as Secretary. (CLOSED)
- e. Computer Purchases-The board approved the purchase of two external storage devices for use by the President and Vice-President. (OPEN, CDR Finch)
- f. Webmaster-CDR Michael Finch was appointed by the President to be the new Webmaster. (CLOSED)
- g. Exhibit Chairman-LtCol Mapp was officially appointed by the President to be the new Exhibit Chairman. (CLOSED)
- h. 2005 SAFMLS Theme-LTC Brew announced her new theme as "Discover, Develop, Deliver - 3D - Bringing Things to Light". (CLOSED)

14. The meeting was adjourned at 1900.

Respectfully submitted,

//Original Signed//

CYNTHIA E. WILKERSON, CDR, MSC, USN
Secretary