

**SOCIETY OF ARMED FORCES MEDICAL LABORATORY SCIENTISTS**  
2006 BOARD OF DIRECTORS POST SAFMLS MEETING  
30 MARCH 2006  
Silver Legacy Hotel, Reno, NV

1. **Call to Order:** The meeting was called to order by the Society President, CDR Cindy Wilkerson at 1740 PST.

2. **Members Present:**

Officers:

CDR Cindy Wilkerson, MSC, USN, President  
Lt Col Brian Casleton, BSC, USAF, Vice-President  
CDR Chris Congdon, MSC, USN, Secretary  
LCDR Brian Ivey, MSC, USN, Treasurer

Members-At-Large:

CAPT Brenda Bartley, MSC, USN, Navy Member-At-Large  
LTC Michael Lopatka, MS, USA, Army Member-At-Large  
Maj Richard Schoske, BSC, USAF, Air Force Member-At-Large  
MAJ Paul Mann, MS, USA, Army Member-At-Large  
LT Aaron Harding, MSC, USN, Navy Member-At-Large  
SFC Nathan Bonds, Enlisted member-At-Large

Voting Members:

CDR Larry Ciororito, MSC, USN, Navy Consultant  
COL Noel Webster, MS, USA, Army Consultant

Non-Voting Board Members:

CDR Mike Finch, MSC, USN, Webmaster  
LtCol Bailey Mapp, BSC, USAF, Exhibits/Vendors  
LTC Kevin McNabb, MS, USA, Scope Editor  
LTC Danny Deuter, MS, USA, Historian  
LTC Elaine Perry, MS, USA, Acting Past President/Past Vice President

**Members Absent:**

Maj Norm Fox, BSC, USAF, Past President  
Col Donna Roncarti, BSC, USAF, Air Force Consultant  
COL Mark Brissette, MC, USA, Army Ex-Officio  
CDR Dave Larson, MC, USN, Navy Ex-Officio  
LTC Brian Kendall, MC, USAF, Air Force Ex-Officio  
MAJ Mike Miller, MS, USA, Army Member-At-Large  
Maj MaryBeth Luna, BSC, USAF, Air Force Member-At-Large

3. **Introduction:** The meeting was held at the Silver Legacy Casino/Hotel in Reno NV. CDR Cindy Wilkerson welcomed everyone to the meeting and introductions were made. Special thanks were given to LTC Perry for filling in for Maj Fox who had to leave unexpectedly.

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4. **Review of Previous Minutes:** The minutes from the Pre SAFMLS Board of Directors meeting will be sent to all members electronically for review following the meeting.
5. **Treasurer's Report:**
6. **Secretary's Report:** A past dues list will be sent to the Members-At-Large to encourage members to pay up or face being dropped from the roles.
7. **New Applicant Review:** No membership applications were accepted during the meeting
8. **Society Scope Update:** Several people are interested in taking over as Editor of the SCOPE. Cpt Waterson has requested position. President elect will make decision. (OPEN, LTC McNabb)
9. **Future Meeting Locations:** Nothing new for 2007-2009. For 2010 are looking at San Diego, Denver and Orlando as possible sites. (OPEN, LtCol Mapp)
10. **SAFMLS 2006 Planning Committee Final Review:** Every one needs to do after action report and submit information to LTC Perry. Some general items mentioned and suggested were:
  - a. Get 2 small or 1 large cork board at the registration desk
  - b. Get word out about the appropriate uniform
  - c. Pace table should be set up closer to workshops, left up until later.
  - d. Moderators for short topics need to get together prior to start, change form to reflect whether speakers need speakers/audio.
  - e. Ran out of badge holders and ribbons
  - f. Should set rooms for workshops us classroom style with desks.
11. **Old Business:**
  - a. By Law Review – (Ref item 12h, minutes from 17 Sep 04) Voted on and approved at Business mtg. (CLOSED)
  - b. Scope Magazine Cover (Ref item 13b, minutes from 17 Mar 05) – Scope editor will get quote for putting some things in color and report at mid-yr meeting. (OPEN, LTC McNabb)
  - c. Social Coordinator/Director – (Ref item 13c, minutes from 17 Mar 05) – Maj Fox  
Maj Fox not present so tabled until mid yr meeting. (OPEN, Maj Fox)
  - d. Members only Night – (Ref item 13e, minutes from 17 Mar 05) – Lt Col Mapp Unable to find sponsor so will not hold one this year. (CLOSED)

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e. Photographer – (Ref item 131, minutes from 19 Sep 05) – LTC McNabb Will table until the mid year meeting in order to make a decision about the quality of the photographs taken. (OPEN, LTC McNabb)

f. Election of Officers – Introduced new members and welcomed them.

**12. New Business:**

a. Reappoint Positions – CDR Wilkerson. There are certain positions that are appointed by the President and have to be reappointed every year. The following members were reappointed to their positions: (CLOSED)

Webmaster: CDR Mike Finch

Historian: LTC Danny Deuter

Scope Editor: LTC Kevin McNabb

Exhibits/Site Coordinator: Lt Col Bailey Mapp

b. Member Survey – CDR Wilkerson. CDR Wilkerson to send SAFMLS survey out to all members via the website. Results to be reviewed at Mid Yr Meeting. (OPEN, CDR Wilkerson)

c. Mid-Yr Meeting – CDR Wilkerson. Mid Yr Meeting will be held in Boston in Sept. Several dates will be picked and BOD polled to determine best date. (CLOSED)

d. Audit Report – CDR Ciorlorito. Audit was conducted during the week by CDR Ciorlorito and CDR Wilkerson. All the records were fine. Only thing could improve is have a record of deposits made by the Secretary. An email of the deposit spreadsheet will be mailed to the treasurer each time a deposit is made. A formal copy of the results will be included with these minutes. (Enclosure 1) (CLOSED)

e. Annual Meeting Attendance – Lt Col Mapp There were 100 on site registrations, 450 pre-registered. Of the pre-registered, 50 packets were not picked up. Final numbers will be obtained from Lt Col Mapp. (OPEN, CDR Congdon)

f. Vendors – Lt Col Mapp. Feedback from the vendors shows they were very pleased with the exhibit hall and the set-up. (CLOSED)

13. With no further business, the meeting was adjourned at 1820.

Respectfully submitted,

CHRISTINE L. CONGDON, CDR, MSC, USN  
Secretary