

SOCIETY OF ARMED FORCES MEDICAL LABORATORY SCIENTISTS
2008 BOARD OF DIRECTORS POST SAFMLS MEETING
14 FEBRUARY 2008
Hilton Riverside, New Orleans, LA

1. **Call to Order:** The meeting was called to order by the Society President, LtCol Brian Casleton at 1745.

2. **Members Present:**

Officers:

LtCol Brian Casleton, BSC, USAF, President
LT Adrian Gaskin, MSC, USN, Secretary
Maj Marybeth Luna, BSC, USAF, Treasurer

Members-At-Large:

Capt Denise Lennon, BSC, USAF, Air Force Member-At-Large
LT Debra Baker, MSC, USN, Navy Member-At-Large
LT Leslie Councilor, MSC, USN, Navy Member-At-Large
CPT Gerald Kellar, MS, USA, Army Member-At-Large
MAJ James Lee, MS, USA, Army Member-At-Large

Voting Members:

Col Paul Barnicott, BSC, USAF, Consultant
CDR Larry Ciorlorito, MSC, USN, Ex-Officio

Non-Voting Board Members:

CAPT Mike Finch, MSC, USN, Webmaster
LTC Danny Deuter, MS, USA, Historian
LTC Kevin McNabb, MS, USA, Past-President
Maj Jeannette Watterson, BSC, USAF, Conference Director/Site Selection
Maj Richard Schoske, BSC, USAF, Pace Coordinator
CDR Christine Howe, MSC, USN, President Elect

Members Absent:

LTC Michael Lopatka, MS, USA, Vice President
COL Mark Brissette, MC, USA, Army Ex-Officio
LTC Brian Kendall, MC, USAF, Air Force Ex-Officio
Capt Kathryn Shaw, BSC, USAF, Air Force Member-At-Large
COL William Boisvert, MS, USA, Consultant
MAJ Paul Mann, MS, USA, Scope Editor
CDR Dave Larson, MC, USN, Navy Pathology Ex-Officio
LtCol Dale Selby, BSC, USAF, Air Force Pathology Ex-Officio
MSgt David Beacham, USAF, Enlisted Member-At-Large

3. **Introduction:** The meeting was held at the Hilton Riverside in New Orleans, LA. LtCol Brian Casleton welcomed everyone to the meeting and introductions were made.

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4. **Review of Previous Minutes:** Pre SAFMLS Board of Directors meeting and Business Meeting minutes will be sent electronically to all members for review following the meeting.
5. **Treasurer's Report:** Maj Luna and CDR Ciorlito reviewed expense and did not find any errors. They will review and settle the master account on Friday (2/15).
6. **Secretary's Report:** Will send quarterly reports of the past dues list to the Members-At-Large.
7. **New Applicant Review:** 14 new applicants. 3-AF, 7-Army, 3-Navy, with 6-enlisted, 1-civilian, and 1-retired military. All were approved and accepted for membership.
8. **2008 SAFMLS Planning Committee Final Review:** Every one needs to do after action report.
9. **Society Scope Update:** Everything is ok. Call for abstracts and workshops will be placed in the fall edition of the Scope and on the website on 01 Aug. New deadline for abstracts and workshops will be 15 Nov. Fall and winter Scopes will be sent out 30 days earlier than before.
10. **Old Business:**
 - a. CDC/CA Dept of Public Health – The Public Health would like to post a link to the CDC Biological Warfare site on SAFMLS website. (OPEN, CDR Howe)
11. **New Business:**
 - a. Reappoint Positions – There are certain positions that are appointed by the President and have to be reappointed every year. The following members were reappointed to their positions: (CLOSED)
Webmaster: CAPT Mike Finch
Historian: LTC Danny Deuter
Pace Coordinator: Maj Richard Schoske/LCDR Aaron Harding
Scope Editor (Understudy): MAJ Paul Mann
Exhibits/Site Coordinator (Understudy): Maj Jeannette Watterson
 - b. Poster Submission – There was limited space. Suggestions made: information to have 2-yr relevance, no repeat submissions from previous years, and if multiple submissions are received one poster is guaranteed and author must prioritize submissions. The judging sheet used this year was modified, was effective, and will be used in future years. (CLOSED)

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c. Award's Breakfast – Suggestion made to start the breakfast at 0800 and reduce the price to \$15. (CLOSED)

d. Membership for Vendor – Vendors expressed an interested in becoming members. Exhibit Coordinator will contact vendors to identify how many and which vendors are interested. (OPEN, Maj Watterson)

e. New Computers – The current Treasurer and Secretary notebook computers are 6-7 years old. Suggestion made to have secretary computer upgraded, if cost effective. Treasurer's computer is working well. (OPEN, LT Gaskin)

f. Coins – There are approximately 145 coins left. Suggestion made to have purchase more of the current coins for the 2009 Annual Meeting. Notice will be put on website for design submission. (OPEN, LtCol Casleton)

g. Boost Revenue – Suggestion made to include a course registration fee of \$25 or increase annual dues. These suggestions require a change and approval to the ByLaws. Suggestion made to increase the Vendor's Fee to \$1450 in 2009 and potentially \$100 thereafter. (OPEN, LtCol Casleton)

h. Future Venues – Suggestions made for the following sites: Houston, Baltimore, Seattle, Charleston, Memphis, Phoenix, Atlanta, and New Orleans. (OPEN, Maj Watterson)

13. With no further business, the meeting was adjourned at 1905.

Respectfully submitted,

// Original Signed //

ADRIAN D. GASKIN, LT, MSC, USN
Secretary