

SOCIETY OF ARMED FORCES MEDICAL LABORATORY SCIENTISTS
2008 BOARD OF DIRECTORS PRE SAFMLS MEETING
10 FEBRUARY 2008
Hilton Riverside, New Orleans, LA

1. **Call to Order:** The meeting was called to order by the Society President, LTC Kevin McNabb at 1710.

2. **Members Present:**

Officers:

LTC Kevin McNabb, MS, USA, President
CDR Larry Ciororito, MSC, USN, Vice President
Maj Marybeth Luna, BSC, USAF, Treasurer
CDR Chris Howe, MSC, USN, Secretary

Members-At-Large:

LT Debra Baker, MSC, USN, Navy Member-At-Large
CPT Gerald Kellar, MS, USA, Army Member-At-Large
MAJ Paul Mann, MS, USA, Army Member-At-Large
Maj Richard Schoske, BSC, USAF, Air Force Member-At-Large
Capt Denise Lennon, BSC, USAF, Air Force Member-At-Large

Voting Members:

Col Paul Barnicott, BSC, USAF, Consultant
COL William Boisvert, MS, USA, Consultant

Non-Voting Board Members:

CAPT Mike Finch, MSC, USN, Webmaster
LtCol Bailey Mapp, BSC, USAF, Exhibits/Vendors
Lt Col Brian Casleton, BSC, USAF, President Elect
LTC Danny Deuter, MS, USA, Historian
Maj Jeannette Watterson, BSC, USAF, Scope Editor

Members Absent:

CDR Cindy Wilkerson, MSC, USN, Past President
LT Aaron Harding, MSC, USN, Navy Member-At-Large
LTC Michael Lopatka, MS, USA, Vice President
COL Mark Brissette, MC, USA, Army Ex-Officio
LTC Brian Kendall, MC, USAF, Air Force Ex-Officio
CDR Dave Larson, MC, USN, Navy Pathology Ex-Officio
LtCol Dale Selby, BSC, USAF, Air Force Pathology Ex-Officio
MSgt David Beacham, USAF, Enlisted Member-At-Large

3. **Introduction:** The meeting was held at the New Orleans Hilton Hotel in New Orleans LA. LTC Kevin McNabb welcomed everyone to the meeting and introductions were made.

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4. **Review of Previous Minutes:** The minutes from the Pre SAFMLS Board of Directors meeting will be sent to all members electronically for review following the meeting. Minutes were approved as written.

5. **Treasurer's Report:** The account has \$108,618.54 plus \$124,000 in the money market account. Report was approved as submitted.

6. **Secretary's Report:** Total Active Members: 513 Breakdown is as follows:
Officers: 391 Enlisted: 97 Civilians: 25
Army: 245 Air Force: 163 Navy: 68 PHS: 7 Reserves: 5 (3 AF, 3A, 3N)

Dues Current: 395 Dues Not Current: 118 (Owe for 2007). A past dues list will be sent to the Members-At-Large to encourage members to pay up or face being dropped from the roles. Report was approved as submitted.

7. **New Applicant Review:** 61 New Applicants were reviewed and approved. The breakdown was as follows:

Army: 38 Air Force: 17 Navy: 6
Minutes were approved as written.

8. **Society Scope Update:** Nothing to report at this meeting.

9. **SAFMLS 2008 Planning Committee Update:** - CDR Ciorlito

a. Parking Passes: We have 15 parking passes to distribute to members to provide for free parking during the week.

b. Comp Rooms: We have made some changes to those members receiving Comp rooms in an attempt to provide funding where it best serves and to use all of our Comps. Attendance looks great, so we have had additional Comp nights to distribute.

c. PACE issues: PACE forms from Workshops and Short Topics must be returned to the Registration Desk at the end of each session. The Workshop Presenters or their assistants, and the Short Topic Proctors will be responsible.

d. Charges to the Master Account during the meeting need to flow through the Planning Chair, President, or Meeting Coordinator. No one else is authorized.

e. Catering: We will monitor catering through the week; for the most part, we will have what has been pre-arranged. However, if there is a shortage of food at the President's Reception, we will authorize more to be provided.

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f. Room Assignments: Note that the rooms assigned to the Service Consultants change once during the week. DSL has been added to the Army Consultant's room as requested. Note also that the Post-meeting BOD event has been changed to Eglinton-Winton, although the change is not reflected in the schedule.

g. Budget: We have taken steps to reduce the cost footprint of this meeting within the last month, so that given the high turnout we probably have a good chance of breaking even on the total event.

h. Blood Drive: The blood drive scheduled by Keesler AFB is something that we can evaluate. This is a trial run at their request, and is completely their responsibility.

i. Finally, the hotel reps have already approached me about possibly scheduling a return meeting in some future year (perhaps 2011). I think we should actively consider this depending on our experience this week.

10. Old Business: The following people are running for office

a. Election of Officers

President Elect: CDR Christine Howe

Vice President: LTC Michael Lopatka

Secretary: LT Adrian Gaskin

AF MAL: Capt Kathryn Shaw

A MAL: MAJ James Lee

N MAL: LT Leslie Councilor

Elections will be held at the business meeting on 11 Feb 08. (OPEN, CDR Howe)

b. Exhibit Coordinator Understudy: Lt Col Mapp has been working with Maj Watterson to assume the responsibilities for coordinating the exhibits. (OPEN, Lt Col Mapp)

11. NEW BUSINESS:

a. By Laws Review and Approval - LTC McNabb

By Laws were reviewed; and motion was made and approved to present the changes at the business meeting for approval by the society. (CLOSED)

b. CDC/CA Dept of Public Health Request – CDR Howe

A summary of courses that the CDC/CA Dept of Public Health would like to place on SAFMLS website will be sent to BOD members. (OPEN, CDR Howe)

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- c. Scope Editor - added to business meeting agenda. (CLOSED)
 - d. PACE Certificate- PACE certificate is acceptable for national and California state credit; it is not accepted by any other state. (CLOSED)
 - e. Coin sales are good. (CLOSED)
 - f. Awards Breakfast – The room capacity is 250; therefore, only 250 tickets will be sold. (CLOSED)
 - g. President’s Reception – Drink tickets will be placed in name tags. (CLOSED)
12. With no further business, the meeting was adjourned at 1802.

Respectfully submitted,

// Original Signed //

ADRIAN D. GASKIN, LT, MSC, USN
Secretary