

SOCIETY OF ARMED FORCES MEDICAL LABORATORY SCIENTISTS
2009-2010 BOARD OF DIRECTORS MID-YEAR AGENDA
SAN DIEGO, CA TOWN & COUNTRY RESORT
29 SEP 2009

1. Call to Order: The meeting was called to order by the Society President, CAPT Christine Howe at 0805 PST.

2. Members Present:

Officers:

CAPT Christine Howe, MSC, USN, President
LtCol Lucia More, BSC, USAF, Vice President
LCDR Adrian Gaskin, MSC, USN, Secretary

Members-At-Large:

CPT Ann Sterling, MS, USA, Army Member-at-Large
Maj Kathryn Shaw, BSC, USAF, Air Force Member-at-Large

Voting Members:

Col Steven A. Wilson, BSC, USAF, Air Force Consultant

Non-Voting Board Members:

COL Danny Deuter, MS, USA, Historian
CAPT Mike Finch, MSC, USN, Webmaster
LtCol Richard Schoske, BSC, USAF, PACE Coordinator
Maj Jeannette Watterson, BSC, USAF, Conference Director/Site Selection

Members Absent:

Maj Marybeth Luna, BSC, USAF, Treasurer
CDR Cindy Wilkerson, MSC, USN, Navy Consultant
COL William Boisvert, MS, USA, Army Consultant
LCDR Sharon West, MSC, USN, Navy Member-at Large
LT Leslie Councilor, MSC, USN, Navy Member-at-Large
MAJ James Lee, MS, USA, Army Member-at-Large
Capt Donna Fox, BSC, USAF, Air Force Member-at-Large
SGM Jeffrey Lavender, USA, Enlisted Member-At-Large
LCDR Aaron Harding, MSC, USN, Pace Coordinator
LTC Helen Viscount, MS, USA, President Elect
LTC Donald Taillon, MC, USA, Army Pathology Ex-Officio
CDR Patrick Lawson, MC, USN, Navy Pathology Ex-Officio
LtCol Dale Selby, BSC, USAF, Air Force Pathology Ex-Officio
LtCol Brian Casleton, BSC, USAF, Past-President

3. Introductions: The meeting was held at the Town & Country Resort in San Diego, CA. CAPT Howe welcomed everyone to the meeting and introductions were made. Special thanks were given to LtCol Lucia More for assuming the role as Vice President due to deployment of LtCol Norman Fox and SGM Jeffrey Lavender for assuming the role of Enlisted Member-at-Large due to the retirement of MSgt Malynda Emerson.

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4. Review of Previous Minutes: The minutes from the Pre, Annual and Post SAFMLS Board of Directors meeting were sent to all members electronically for review following the post meeting. Minutes were approved.

5. Treasurer's Report: The account has a total of \$129,597.00. The breakdown is as follows:
Checking -- \$91,950.39
Money Market -- \$37,646.61 Report was approved.

6. Secretary's Report: Currently there are 558 total members in SAFMLS. The breakdown is as follows:
Army-208
Air Force-172
Navy-75
Civilians-28
PHS-9
Reservist-66 (Army -53; Air Force -7; Navy -6)

Of the total members, 91 members are delinquent in their dues for 2009. A past dues list will be sent to the Members-at-Large to disseminate to all members encouraging them to bring their dues current or face being dropped from the roles. Anyone who has not paid their 2009 dues by the end of the year will be archived and dropped from the roles. Report was approved.

7. New Applicant Review: 11 membership applications were reviewed. The breakdown is as follows: Army – 5, Air Force – 2, Navy – 2, PHS – 1; Civilian – 1; (Officers–3, Enlisted–7, Civilians–1). All applicants met the membership criteria. Candidates were approved by the Board for membership. Certificates and coins will be sent to all of the new members.

New members are:

HM1 Jason Amos (USN)	CPT Benjamin Kirkup (USA)
MSgt Susan Andersen (USAF)	SGT Susana Padilla (USA)
1LT Manuela Bauldry (USA)	SMSgt Terri Scholin (USAF)
SPC Danny Filip (USA)	CDR Allen Taylor (PHS)
SGT Stephanie Foster (USA, Reserve)	Ms. Christine Weaver (Civilian)
HMC Delia Hearon (USN)	

8. SAFMLS 2010 Planning Committee:

a. An e-mail will be sent to the 2009 Planning Committee Members to set-up volunteers for 2010 Annual Meeting.

b. Election of Officers – The following positions are up for election at the 2010 Annual Meeting: Vice President (Navy), President Elect (Air Force), Treasurer (any service), and Member-at-Large from each service. Each candidate running for election must submit a letter of intent, CV, and electronic photo to the Secretary at secretary@safmls.org by 01 March 2010.

c. Award, Workshop, and Short Topic application deadline is 15 Dec 2009.

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d. Workshops/Short Topics: Submission deadlines is 15 Dec 09. Forms will be posted on the website and printed in the next Scope publication.

e. All forms will be updated and posted on website.

9. OLD BUSINESS:

a. PACE forms – LCDR Harding brought forth the question of having the Society fund the printing of PACE forms at a printing shop (e.g. Kinko’s, Staples, etc.) for future Annual Meetings. The Board approved funding for printing of PACE forms. (CLOSED)

b. Tri-Service Laboratory Network - Col Wilson proposed having a Central data repository link on the SAFMLS site. This link can be used to place information and hyperlinks on topics and sites that could provide information to laboratorians at MTFs and in the field. Col Wilson will contact the other service Consultants for information and CAPT Finch for posting on the site. Approved by Board. (CLOSED)

c. Allowing Non-DoD personnel at 2010 Annual Meeting - LCDR Harding recommended to allow non-DoD personnel to participate at the 2010 Annual Meeting. The Board discussed the issue and approved non-DoD personnel to visit the Exhibits as guests of the vendors only. Vendors must submit a list of visitors to Maj Watterson two weeks prior to meeting. In order to allow non-DoD personnel to attend the Workshops or Short Topics lectures at future meetings, Col Wilson will address issue with JAG official to ensure admission does not violate the Society’s Charter. (OPEN, Col Wilson)

d. On-Line Registration – At this time Maj Watterson has established contact with Maxwell AFB for design of Registration link. CAPT Finch will investigate possible avenues for the Society to own this process and incorporate onto the website. (OPEN, CAPT Finch)

10. NEW BUSINESS:

a. New Coins - LtCol Castleton has ordered newly designed coins for 2010 Annual Meeting. (CLOSED)

b. Writer’s Award - LTC Mann recommended a “Writer’s” award for the articles published in the Summer, Fall, and Winter SCOPE issues. This award will be given at the Annual Award’s Breakfast. The Board approved the solicitation for a sponsor by LTC Mann. Information regarding eligibility, voting criteria, and selecting officials will be discussed at the March meeting and the first Writer’s Award winner will be named at the 2011 meeting.- (OPEN, LTC Mann)

c. Civilian Agencies presenting workshops and short topics – Recommendation made to allow civilian agencies (vendors included) to present workshops and short topics at the Annual Meeting. The presentation must meet PACE criteria and cannot be a product or company advertisement. Approved by Board. (CLOSED)

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d. Drink Tickets for Members Only – Recommendation made to only provide “free” drink tickets at the President’s Reception to Society Members. After discussion, the President’s Reception will only be open to SAFMLS Members in good standing as of 01 Jan 2010 and their significant other. The Vendor night ~~dinners-events~~ will be open to all Annual Meeting participants. Approved by Board.

(CLOSED)

~~e. Workshop, Short Topic, and Awards—Deadline for Workshop and Short Topic abstracts and Award nominations are due 15 December 2009. Forms will be posted on the website. Approved by Board. (CLOSED)~~

ef. Enlisted Awards – Recommendation to have an enlisted category for a combined Research and Clinical Poster. The enlisted member must be the primary author of the poster. The poster must be of good quality. Approved by Board. (CLOSED)

11. Meeting Adjourned: The meeting was adjourned at 1015. All present Board Members toured the ~~hotel-meeting~~ facilities in the afternoon.

Respectfully submitted,

// Original Signed //

Adrian D. Gaskin, LCDR, MSC, USN
Secretary