

SOCIETY OF ARMED FORCES MEDICAL LABORATORY SCIENTISTS
2009 BOARD OF DIRECTORS PRE-MEETING AGENDA
RENO, NV SILVER LEGACY
22 MAR 2009

1. **Call to Order:** The meeting was called to order by the Society President, Lt Col Brian Casleton at 1706.

2. **Members Present:**

Officers:

LtCol Brian Casleton, BSC, USAF, President
LTC Michael Lopatka, MS, USA, Vice President
Maj Marybeth Luna, BSC, USAF, Treasurer
LT Adrian Gaskin, MSC, USN, Secretary

Members-At-Large:

LT Leslie Councilor, MSC, USN, Navy Member-At-Large
MAJ James Lee, MS, USA, Army Member-At-Large
Capt Kathryn Shaw, BSC, USAF, Air Force Member-At-Large
Capt Denise Lennon, BSC, USAF, Air Force Member-At-Large

Voting Members:

Col Steven A. Wilson, BSC, USAF, Consultant
COL William Boisvert, MS, USA, Consultant
CAPT Larry Ciorolorito, MSC, USN, Vice President

Non-Voting Board Members:

CAPT Mike Finch, MSC, USN, Webmaster
COL Danny Deuter, MS, USA, Historian
LtCol Bailey Mapp, BSC, USAF, Exhibits/Vendors
Maj Jeannette Watterson, BSC, USAF, Exhibits/Vendors
LtCol Paul Mann, MS, USA, Scope Editor
LTC Kevin McNabb, MS, USA, Past-President
LTC Donald Taillon, MC, USA, Army Ex-Officio
LCDR Aaron Harding, MSC, USN, PACE

Members Absent:

COL Mark Brissette, MC, USA, Army Ex-Officio
LTC Brian Kendall, MC, USAF, Air Force Ex-Officio
CDR Dave Larson, MC, USN, Navy Pathology Ex-Officio
LtCol Dale Selby, BSC, USAF, Air Force Pathology Ex-Officio
LCDR Debra Baker, MSC, USN, Navy Member-At-Large
CPT Gerald Kellar, MS, USA, Army Member-At-Large
MSgt David Beacham, USAF, Enlisted Member-At-Large

3. **Introduction:** The meeting was held at the Silver Legacy Resort in Reno, NV. Lt Col Casleton welcomed everyone to the meeting and introductions were made.

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4. **Review of Previous Minutes:** The minutes from the Mid-Year SAFMLS Board of Directors meeting were sent to all members electronically for review. Minutes were approved as written.
5. **Treasurer's Report:** The account has \$183,236.07 plus \$37,454.11 in the money market account; \$88,000 was transferred from the money market account into the checking account to cover expenses. An audit will need to be conducted before the BOD Post meeting; CAPT Ciorlito, Maj Watterson, and LCDR Harding volunteered to conduct the audit. Report was approved as submitted.
6. **Secretary's Report:** Total Active Members: 566 Breakdown is as follows:
Officers: 427 Enlisted: 104 Civilians: 29
Army: 269 Air Force: 184 Navy: 76 PHS: 8 Reserves: 6 (1 AF, 2A, 3N)
- Dues Current: 380 Dues Not Current: 186(Owe for 2008 and 2007). A past dues list will be sent to the Members-At-Large to encourage members to pay up or face being dropped from the roles.
Report was approved as submitted.
7. **New Applicant Review:** 55 New Applicants were reviewed and approved. The breakdown was as follows:
Army: 29 Air Force: 9 Navy: 12 PHS: 1 Civilian: 4
Minutes were approved as written.
8. **Society Scope Update:** Members at Large need to solicit members for articles. In addition, members need to update mailing address.
9. **SAFMLS 2008 Planning Committee Update:** - LTC Lopatka
- a. Registration (On-Line) – Online registration did not go as smoothly as years past and while functional, the presentation still has errors leading to many questions and comments. Part of the problem was the service was not ready in time for us to do thorough testing before we had it go-live. Additionally, corrections made after we went live have led to corrupted records which will not be known until the member reports to the registration booth. Finally, planning committee noticed that some of the workshops were missing and could not be selected. Bottom line is there will likely be more confusion than normal at the registration booth.
- b. No other issues identified.
10. **Old Business:**
- a. Membership for Vendors – Per Society By-Laws, vendors are not authorized membership. (CLOSED)

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b. Future Venues – Maj Watterson would like to survey members for suggestions on future sites.

2010 -- San Diego (21-26 March)

2012 -- Memphis (24-29 March)

2011 -- New Orleans (6-11 March)

2013 -- St Louis (24-29 March)
(CLOSED)

c. Coins – There are currently 125 coins left. There were two designs submitted for consideration. The BOD voted and decided to incorporate the ideas from both submissions into one design. Each artist will receive a \$25 gift certificate. (CLOSED)

d. PACE – LCDR Harding will speak at the Business Meeting to clarify the new P.A.C.E program to include: contact hours for Poster presentations, through SCOPE publication, and at local facility. He will explore the possibility of having the State of Florida accept the P.A.C.E. contact hours. (OPEN, LCDR Harding)

e. Presentation Standardization – There is a need to educate members on requirements for submitting Abstracts. A motion was brought to include this information in the Fall SCOPE publication. (OPEN, LCDR Harding)

f. New Donor Recruiter – The annual Donor Recruiter conference/training has been integrated into SAFMLS annual meeting. (CLOSED)

g. CLMA Partnership – Motion was brought for CLMA partnership; motion was denied. The Society is not interested in pursuing this issue. (CLOSED)

11. NEW BUSINESS:

a. Election of Officers
(Uncontested)

President Elect: LTC Helen Viscount

Army MAL: CPT Anne Sterling

Navy MAL: LCDR Sharon West

(Contested – Ballot election)

Vice President:

LtCol Norman Fox

LtCol Lucia More

Air Force MAL:

Maj Michael Dempsey

Maj Kevin Favero

Capt Julie Kena

Capt Donna Fox

Capt Karen Buikema

Enlisted MAL:

SGM Jeffrey Lavender

MSgt Malynda

Elections will be held at the business meeting on 23 Mar 09. (OPEN, LT Gaskin)

b. Treasurer's Audit – The annual audit will be conduct on Wednesday, March 25 by CAPT Ciorlito, Maj Watterson, and LCDR Harding. (OPEN, Maj Luna)

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c. Workshop/Short Topic and Poster Submissions – Recommend advertisement of submission for presentations in the Summer Edition of the SCOPE and make the deadline for the presentation at the end of November. Making presentation due during the holiday period and always having to extend the date is not helpful to the development of a quality program.
(OPEN, LTC Mann)

12. With no further business, the meeting was adjourned at 1810.

Respectfully submitted,

// Original Signed //

ADRIAN D. GASKIN, LT, MSC, USN
Secretary