

**SOCIETY OF ARMED FORCES MEDICAL LABORATORY SCIENTISTS  
2010 BOARD OF DIRECTORS POST-MEETING MINUTES  
TOWN & COUNTRY RESORT, CA  
25 MAR 2010**

**1. Call to Order: 1745**

**2. Attendance**

Officers:

COL Helen Viscount, MS, USA, President  
LCDR Aaron Harding, MSC, USN, Vice President  
LCDR Adrian Gaskin, MSC, USN, Secretary

Members-At-Large:

CPT Ann Sterling, MS, USA, Army Member-at-Large  
CPT Vanessa Melanson, MS, USA, Army Member-at-Large  
Maj Donna Fox, BSC, USAF, Air Force Member-at-Large  
LCDR Arlene Lopez, MSC USN, Navy Member-at-Large  
SGM Jeffrey Lavender, USA, Enlisted Member-at-Large

Voting Members:

Col John Hickman, BSC, USAF, Air Force Ex-Officio  
COL Danny Deuter, MS, USA, Army Ex-Officio  
CDR Cindy Wilkerson, MSC, USN Ex-Officio  
LTC Donald Taillon, MC, USA, Army Pathology Ex-Officio

Non-Voting Board Members:

CAPT Mike Finch, MSC, USN, Webmaster  
Maj Jeannette Watterson, BSC, USAF, Conference Director/Site Selection  
Col Steven A. Wilson, BSC, USAF, Ex Air Force Consultant  
COL William Boisvert, MS, USA, Ex Army Ex-Officio  
LTC Paul Mann, MS, USA, SCOPE  
MAJ James E. Lee, MS, USA, PACE Coordinator  
Maj Marybeth Luna, BSC, USAF, President-Elect  
CAPT Christine Howe, MSC, USN, Past President  
Lt Col Lucia More, BSC, USAF, Past Vice President

Members Absent:

LtCol Richard Schoske, BSC, USAF, PACE Coordinator  
LCDR Sharon West, MSC, USN, Navy Member-at Large  
Maj Shane Hendricks, BSC, USAF, Air Force Member-at-Large  
CDR Patrick Lawson, MC, USN, Navy Pathology Ex-Officio  
LtCol Dale Selby, BSC, USAF, Air Force Pathology Ex-Officio

**3. Introductions** The meeting was held at the Town & Country Hotel in San Diego, CA. COL Viscount welcomed everyone to the meeting and introductions were made.

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**4. Minutes of the Previous Meeting** – Pre SAFMLS Board of Directors meeting and Business Meeting minutes will be sent electronically to all members for review following the meeting.

**5. Treasurer’s Report** –A cash deposit of \$25K was posted towards Annual Meeting bill. The final bill will be available on March 26 and will be paid at that time. Maj Luna will continue to act as Treasurer until June/July timeframe to ensure all bills are paid. The financial information is not available at this time, but will be submitted via e-mail when all bills have cleared. Report was approved as submitted.

**6. Secretary’s Report** – Nothing to report as this time.

**7. New Applicant Review** – 13 New Applicants were reviewed. All applicants were approved as New Members. The breakdown and names are as follows:

	<b>Enlisted</b>	<b>Officer</b>	<b>Civilian</b>	<b>Total</b>
USA	4			<b>4</b>
USAF	2	1		<b>3</b>
USN	2	2		<b>4</b>
CIVILIAN			2	<b>2</b>
	8	3	2	<b>13</b>

HM1 Elizabeth Auckland	Mr. Lewis Knack	Ms. Michelle Scott
SFC Rita Cowan	SFC Angela Morrison	SFC Jacquelyn Watters
HM1 Lucero Fajardo	ENS Michelle Neuroth	MSG Ann Wyant
MSgt James Ferguson	1Lt Theresa Philpot	
LTJG Jeffrey Hebert	TSgt Dorothy Reinhard	

**8. 2010 SAFMLS Planning Committee Final Review** – The Town & Country Resort would like SAFMLS to return for future meetings.

- a. Annual Meeting Attendance – Total number of attendees was 620. There were 184 on-site registrations, 498 pre-registered. Of the pre-registered, 62 packets were not picked up. Some general items mentioned and suggested were:
- b. Vendors should post a disclaimer at the beginning of the presentation. P.A.C.E. coordinators will update instructions to include at disclaimer and will preview vendor presentation before meeting.
- c. Posters should be labeled as “member” or “non-member” for ease of judging. Authors must adhere to the poster size that is listed on the form. **(Open, LCDR Harding)**
- d. The SAFMLS audio visual point of contact was unable to attend meeting. Vice President did not have visibility on AV requests for Short Topic presentations. For all future meetings, the final AV requests for workshops and short topic presentations will be forwarded to the Vice President.
- e. The Internet was spotty, too slow or not available in certain locations.
- f. Due to the large attendance, some participants were not able to make a reservation through Thursday night.

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**9. OLD BUSINESS:**

- a. Treasurer's Audit – An audit was conducted; only one issue to reconcile.  
(Open, Maj Luna/ Maj Lennon)

**10. NEW BUSINESS:**

- a. Reappoint Positions - There are certain positions that are appointed by the President and have to be reappointed every year. The following members were reappointed to their positions: (CLOSED)  
Webmaster: CAPT Mike Finch                      Historian: COL Danny Deuter  
Scope Editor: LTC Paul Mann                      Exhibits/Site Coordinator: Jeannette Watterson  
P.A.C.E. Coordinators: LtCol Richard Schoske and MAJ James E. Lee
- b. 2011 Annual Meeting -- currently scheduled for 6-11 March 2011 in New Orleans. It was brought to the BOD attention that the date (6-11 March 2011) coincides with Mardi Gras. During this time of the year, airline fares and taxi prices will be increased and as additional hotel rooms will not be available. Additionally, the vendors will have a difficult time navigating through the city. The BOD suggested rescheduling the meeting for the week following Mardi Gras. Maj Watterson will contact the hotel to discuss options. (Open, Maj Watterson)
- c. SCOPE publication – Vendors have paid for advertisements to be printed in the next two publications. Therefore, members will receive printed versions of the Summer and Fall editions. Members will be notified in these publications that the SCOPE will be available on the SAFMLS website for future editions. (CLOSED)
- d. Member Dues Owed – The Secretary will send a “Dues Owed” list to the Service Members-at-Large for distribution to members. All dues in arrears will be payable by 15 May 2010. Members not in good standing on 16 May 2010 will become inactive and records archived. (CLOSED)
- e. Registration Fees – A motion was brought to change the amount of registration for members vs. non-members and on-line registration vs. on-site registration.  
Members:                      On-line Registration - \$20                      On-site Registration - \$40  
Non-Members: On-line Registration - \$40                      On-site Registration - \$60  
A decision was not made and topic will be discussed at the 2010-2011 Mid-Year meeting. (Open, COL Viscount)
- f. Poster – There were several poster submissions where the author did not attend. A suggestion was made to have a penalty for this situation. However, the BOD rejected the suggestion because TDY/TAD orders are often times outside of the member's control and is limited to central or local command funding. (CLOSED)

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**11.** With no further business, the meeting was adjourned at 1837.

Respectfully submitted,

// Original Signed //

ADRIAN D. GASKIN, LCDR, MSC, USN  
Secretary