

**EXEMPTION CERTIFICATE  
TAX ON OCCUPANCY OF HOTEL ROOMS**

Imposed Pursuant to  
Articles 28 and 29 of the Tax Law

Date \_\_\_\_\_ 19\_\_\_\_

\_\_\_\_\_  
Name of Hotel, Apartment Hotel, or Lodging House

\_\_\_\_\_  
Address

This is to certify that I, the undersigned, am a representative of the United States Governmental Department, Agency or Instrumentality indicated below; that the charges for the occupancy at the above establishment on the dates set forth below have been or will be paid for by such governmental unit; and that such charges are incurred in the performance of my official duties as a representative or employee of such governmental unit.

Dates of  
Occupancy \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Signature

Governmental  
Agency \_\_\_\_\_

\_\_\_\_\_  
Title

**NOTE** – A separate Exemption Certificate is required for each occupancy.

TO BE RETAINED BY OPERATORS OF HOTELS,  
MOTELS, AND SIMILAR ACCOMMODATIONS AS  
EVIDENCE OF EXEMPT OCCUPANCY